

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
CONF. ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**FEBRUARY 13, 2023**

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith and Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Emily Smith, Admin. Assistant; Debbie Stanavich, Admin. Assistant and Chris Horner, Deputy Prosecutor III.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Wright opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending February 10, 2023.

**APPOINTMENT**

**MATT MARTIN - FAIR BOARD**

**COMMISSIONERS**

Commissioner Wachsmith moved to approve and appoint Matt Martin to the Kittitas County Fair Board for a 3-year term effective immediately and to expire 12/31/2023 (completing a former member term) and to authorize Chair signature on a letter of appointment. Commissioner Osiadacz seconded. Motion carried 3-0.

**DIRECTION**

**EIC / WELLNESS**

**COMMISSIONERS**

Debbie Stanavich, Administrative Assistant gave an update on the information received from the Auditor's Office regarding fund balance for EIC/Wellness. She explained that there has been a lot of back and forth and some questions have come of it that needed Board direction per Brian Carlson, Budget & Finance Director. She stated that the Board needs to formally move the fund to the BoCC from the

HR budget and she also wanted to get parameter around spending authority etc., The Board granted permission to move the fund as it should be tied to the position however they directed Staff to work on a policy for the spending authority and purpose.

**DIRECTION**

**BALLISTIC SHIELDS**

**COMMISSIONERS**

Commissioner Wachsmith requested the Board approve a request from the Security Committee to purchase ballistic shields for the security desk. He explained that Deputy Horner had obtained grant funding from the Risk Pool for \$3,000.00, and suggested the remainder come from ARPA funding at approximately \$3,095 plus tax.

The Board approved the request as presented.

**PRESS RELEASE**

**SLEEP CENTER**

**COMMISSIONERS**

Commissioner Osiadacz presented a Press Release drafted by the City of Ellensburg and asked the Board if they had any questions/concerns they wanted shared with the City prior to publishing. The Board stated they had no objections to the City of Ellensburg publishing the Press Release as presented.

**NOISE WAIVER**

**RASMUSEN**

**COMMISSIONERS**

Commissioner Wachsmith moved to approve and authorize a Noise Ordinance Waiver request from Kent & Annette Rasmusen to host an annual family campout event located at 6481 Manastash Road, Ellensburg, WA 98926 from May 26, 2023 - May 28, 2023 until 1:00 a.m., with the condition that they notify neighbors within a 1,000 feet radius of the event, which they have done and directed Staff to notify the Rasmusen's, KITTCOM and the KCSO. Commissioner Osiadacz seconded. Motion carried 3-0.

**DISCUSSION**

**COUNTY FACEBOOK**

**COMMISSIONERS**

The Board determined that for the week of February 13, 2023, they would post the following on their Facebook page: share a link to the City of Ellensburg/County Joint Meeting on 2/9/2023; Closed County Offices on Monday February 20, 2023, and a copy of a Letter that the Homelessness & Affordable Housing Committee sent Re: Support for SB5357 to Senator Liz Lovelett.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2023 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**OTHER BUSINESS/GENERAL UPDATES**

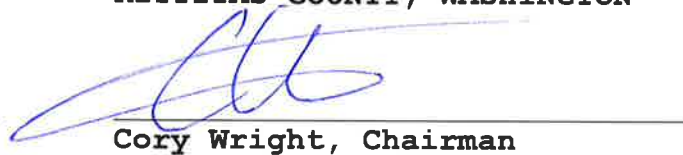
There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting adjourned at 10:10 a.m.

**OFFICE ADMINISTRATOR**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Cory Wright, Chairman